## **Renewal Process (Returning Permit Holders):**

1. Login to your existing account:

I	LAKE FOREST Residential Permit Parking Program
	Mark Mark Mark
	Welcome!
All .	Welcome to the City of Lake Forest Residential Permit Parking Program.
100	Please select "Request a Permit" below to get started and request the type of permits desired.
	Request a Permit Account Login
	Looking for Something Else? Search for a Citation
340	G Select Language V
	For further information or assistance on the parking permit program, please contact Citation Processing Center Permit Assistance Line at (800) 479-1834 (M-F, 8 am - 5 pm).

2. You can click "forgot password?" if you do not remember the password, otherwise enter your login credentials:

## Parking Permit Account Login

test@lakeforest.org	
Password *	
Login	Cancel

## Don't Have an Account?

Account Registration is simple and easy!

Account registration can be completed during checkout when you make a purchase. If you have already made a purchase and chose not to register at that time, follow the link in your confirmation email to complete your registration. If you have any questions or need further assistance, please contact Customer Service at (800) 479-1834.

			Pe	rmit Da	shboard			
		Request a New Permit Refresh My Permits						
		Filter by	y Status	•	Filter by F	Permit Type	~	
ERMIT NO	STATUS	ITEM DESCRIPTION	VALID FROM	VALID TO L	OCATION	PERMIT HOLDER	VEHICLE(S)	QUICK LINKS
	Active	RESIDENTIAL PERMIT	10/22/2022	12/31/2023	FOREST, CA 92630	. L	), 9~~~~	Renew
-								
-		Click here to Print Temp	orary Permit		i			

3. Any/all permits eligible for renewal will display a "Renew" button:

4. Once clicked, the system will place a duplicate of that permit in the shopping cart. To pay for the permit, click on the shopping cart.

No : Caral	( <u>Logout</u> )						O ♥ 6
<b>Cart</b> item(s) in your cart.	Click the Shopping Cart Icon	above to view	v your cart a	nd complete your pure	thase.		
		Pe	ermit Da	ashboard			
Request a New Permit Refresh My Permits							
	Filter b	y Status	~	Filter by F	Permit Type	~	
STATUS	ITEM DESCRIPTION	VALID FROM	VALID TO	LOCATION	PERMIT HOLDER	VEHICLE(S)	QUICK LINKS
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## 5. Once you are in the shopping cart, you will choose Save and Continue

Welcome (Logout) Account No : Calledon		6	<b>•</b> *					
Shopping Cart								
The following permit(s) have been added to your shopping cart. Click a permit description to view or edit the shopping cart. Click 'Save and Continue' to create your online account and complete your purchase, or click 'Continue Shopping' to add more permits to your cart.								
Failure to click the 'Save and Continue' button below will result in lost changes and/or requests.								
Congratulations! All items in your cart have been approved. Please note that items may still require additional review before issued. The status of each item will appear in your account dashboard.								
ITEM DESCRIPTION	QTY	PRICE EACH	TOTAL					
Residential Permit () (1/1/2024 to 12/31/2024)	1	\$20.00	\$20.00					
	1		\$20.00					
Important Information Residential Permit Notice: Once your permit is approved, paid and assigned, you will need to log back into your account to print the temporary authorized Residential Permit pass. A permanent residential permit hangtag will be mailed to you in the next few business days. Failure to display a permit and / or printing of an email or receipt is not a valid permit and is subject to citation. Guest Permit Notice: Once your permit is approved, you will need to log back into your account to print the permit available on the dashboard. Failure to display a permit and / or printing of an email or receipt is not a valid permit and is subject to citation. Continue Shopping Save and Continue Cancel & Start Over								

Remit payment on the page and your new permit will be issued via USPS shortly.